

**2023-Spring-NADDRG EXECUTIVE COMMITTEE
MEETING AGENDA**

Date/Time: May 22, 2023, 6:30 – 8:00pm

Location: Maggiano’s, Troy Michigan

Executive Committee Members

Executive Committee Members			Attending:
Michael Worswick	- President	(term expires 2023)	Y
Sergey Golovashchenko	- Vice-President	(term expires 2023)	Y
Ted McClure	- Treasurer	(term expires 2023)	N
David Anderson	- Secretary	(term expires 2023)	Y
Kannan Kidambi	- Member-at-Large	(term expires 2023)	Y
Hyunok Kim	- Member-at-Large	(term expires 2024)	Y
Bill Frahm	- Member-at-Large	(term expires 2023)	Y
Zhi Deng	- Member-at-Large	(term expires 2024)	Y
Kester Clarke	- IDDRG Representative		Y
Constantin Chiriac	- Program Chair		Y
Danny Schaeffler	- Membership/Website		Y
Pete Ulintz	- Past President		Y

1. Approval of Agenda

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2. Approval of Previous NADDRG Meeting Minutes – sent via email on November 2, 2022

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3. Meeting Updates

2023 Spring Symposium

- Hosted by Autoform (PNC Building, 755 W. Big Beaver Rd)
- May 23, 2023 in Troy Michigan
- **XX** total registered (**xx** regular, **yy** students), total income after Paypal fees is approximately **\$zzzz**
- ~ **x%** took advantage of early registration and **y%** paid full registration
- Average per attendee after all fees: **\$xxxx**
- Total invoice for catering was: **\$xxxx**
- **Mike to have a slide introducing new ExCo**

2023 Fall Symposium

- Need date and location
- Previously around 1st week of November

4. Treasurers Report (as of 05/08/2023)

- NADDRG collected a total of \$7973.02, after PayPal fees, in registration fees for the Fall 2022 Symposium. The hosting fee paid to The Blackwell for the Fall 2022 Symposium was \$7209.18. The result was a net gain of \$763.84 for the Fall 2022 Symposium.
- Each year, NADDRG must submit two forms: IRS Form 990-N is due on the 15th day of the 5th month following the end of NADDRG's fiscal year, or May 15th. Form 990-N can only be submitted via E-Postcard. If NADDRG does not file a Form 990-N for three consecutive years, it will automatically lose its tax-exempt status. NADDRG's IRS Form 990-N for tax year 2021 was filed on May 12, 2023.
- The Nonprofit Corporation Annual Report form is due to the State of Michigan each year by October 1st. The Michigan Corporation Division is supposed to send the Nonprofit Corporation Annual Report form to NADDRG in August of each year. If this form is submitted to the State of Michigan more than 2 years late, NADDRG will be automatically dissolved by the Corporation Division of the State of Michigan. NADDRG's Nonprofit Corporation Annual Report form for 2021 was filed with the State of Michigan on August 11, 2021. The Nonprofit Corporation Annual Report form for 2022 was submitted to the state of Michigan in October 2022.
- Bank of America Certificate of Deposit # XXX 939 renewed / reinvested on 11/28/2022
 - Current balance as of 05/05/2023 is \$10,463.06
 - 7 month certificate matures on 11/28/2023
 - Interest rate as of 05/08/2023 was 0.03%
 - Interest Total 2022 was \$3.14
- Bank of America Checking Account # XXXX 6664
 - Balance as of Last Financial Statement, 11/01/2022: \$13,623.00
 - Balance as of 05/08/2023: \$12,287.50
- Transactions
 - PayPal Transfer Fall 2022 Registration Fees, 11/03/2022: \$7,000.00
 - Check 1103: Schaeffler Reimbursement: Web hosting, Michigan annual fee, 11/04/2022: \$99.34
 - PayPal Transfer Fall 2022 Fees Registration, 11/08/2022: \$937.02
 - Check 1104: Blackwell catering, 12/05/2022: \$7,209.18
 - Check 1105: Celebrity Catering Deposit, 03/27/2023: \$2000.00
 - Total Receipts: \$7,973.02
 - Total Disbursements: \$9,308.52

5. Bylaws

- Full review of By-Laws with suggested edits occurred on 02/16/2023. David currently working on document clean-up and revisions. Draft to be submitted to ExCo for final review. Updated By-Laws to be sent to membership once approved by ExCo for ratification vote.

6. Committee Reports

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7. NADDRG Website (www.NADDRG.org)

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8. IDDRG Activities

- Novelis and Georgia Tech proposal to host IDDRG 2028 in Atlanta

9. New Members

- Mark Iadicola, NIST
- Lu Huang, GM

- Recommendations:
- Full Members:
 - Bill Frahm (with apology - participation as Exco Member)
 - Mark Iadicola (presenter at Spring 2022 meeting)
- Provisional Members:
 - Lu Huang (Was co-author at spring meeting with talk by Tom Stoughton, but was not present??)
 - Jinjin Ha (Her student presented at Fall 2022 meeting)
 - Melissa Thrun (LANL, presenting May 23, 2023)

10. Other Business

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